Name (first name and surname): .....................................................

Estonian ID code (birth date, if ID code not available): .....................................................

Level of study:

Curriculum: ....................................................

Phone: ....................................................

E-mail: ....................................................

To the vice dean for academic affairs of the Faculty of , University of Tartu

Application

I am applying for academic leave starting from ........................... until ...............................

Please maintain my course registrations in the Study Information System in the current semester (courses registered for must be completed in the given semester) as follows:

courses listed below:  all the courses of this semester I have registered for

|  |  |  |  |
| --- | --- | --- | --- |
| Course code | Course title | Course code | Course title |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

/Any course registrations not indicated above will be cancelled by the university at the start of the academic leave./

/Students of English-taught curricula paying tuition fee must make the following selection: /

During my academic leave I would like to pay tuition fee  per credit point price  per semester

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

/signature/

Date .........................

Please include documents attesting to your reasons for this application (unless academic leave is taken for personal reasons):

medical certificate  invitation to join Defence Forces  copy of child’s birth certificate

Students, except doctoral students, holding **temporary residence permit (TRP) for studies**: your TRP will be maintained during academic leave only if you keep full-time course load, at least 20 ECTS per semester. More info: [www.ut.ee/en/studies/study-regulations/academic-leave](http://www.ut.ee/en/studies/study-regulations/academic-leave)